



General Information Letter for Parents – PARENT PAYMENTS

Dear Parent/Guardian of **NAME of STUDENT**

Drouin South Primary School is looking forward to a great year of teaching and learning next year and would like to advise you of Drouin South Primary School voluntary contributions arrangements for 2022.

Government Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer subjects and special curriculum experiences; provide enhanced digital learning opportunities; expand our Literacy Resources in line with Drouin South Primary school's strategic plan.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Department of Education guidelines now mandate that schools are **UNABLE** to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended voluntary financial contributions schedule attached. Please note the suggested voluntary financial contributions schedule for 2022, includes an overview of what your contributions will help us to provide.

Drouin South Primary School Council would like to invite parents to use the streamlined approach offered by Ka Ka Kids to facilitate the purchase of items that the school recommends you purchase for your child to individually use. Instructions are attached.

If parents choose to provide equivalent materials themselves, please do so in consultation with the school, as items should meet the specifications and be aligned with the requirements for each year level.

Yours sincerely

Michael Smith
PRINCIPAL

Extra-Curricular Items and Activities

Drouin South Primary School offer a range of items and activities that enhance or broaden the schooling experience of students these are above and beyond what is required by the Curriculum. These are provided on a user-pays basis.

No payment is required for these items or activities at this time – permission forms and payment requests will be sent out to families throughout 2022.

Extra-Curricular Items & Activities
<i>Optional Grade 6 Polos & Hoodies</i>
<i>Optional Whole school photos</i>
<i>Optional Year 3-6 school camp</i>
<i>Optional swimming program</i>
<i>Optional Year 4-6 Interschool Sports program</i>
<i>Other optional excursions/ incursions to be scheduled</i>

Financial Support for Families

Drouin South Primary School understands that some families may experience financial difficulty and offers a range of support options for eligible families, including:

- The Camps, Sports and Excursions Fund (CSEF)
- Centrepay
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Louise Chamberlain, Business Manager.

Recommended Voluntary Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> • <i>Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, clay, wood, beading etc.</i> • <i>Science – ingredients, books, shared classroom materials</i> • <i>Mathematics – numeracy blocks, calculators, stationery, maths kits</i> • <i>English – book boxes, class sets, novels, readers</i> • <i>Physical Education & Sport – ribbons, materials, equipment</i> • <i>LOTE – workbooks and shared classroom materials</i> • <i>Library – books, subscriptions</i> • <i>Connection Groups – shared classroom materials</i> 	\$ 50
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> • <i>Essential Assessment (literacy & numeracy)</i> 	\$ 20
<i>ICT Devices – provision of devices from the shared classroom sets</i>	\$ 10
<i>Printing and photocopying of worksheets and learning materials</i>	\$ 10
Other Voluntary Contributions - for non-curriculum items and activities	Amount
<i>Maintaining school grounds – eg mowing, maintain gardens refurbishment etc.</i>	\$ 20
Total Amount	\$110

Your details:

Student's name:

2022 Year level

STUDENT NAME HERE

Curriculum Contributions		\$
Other Contributions		\$
TOTAL		\$

Payments for 2022 can be made from **1st January 2022**
please note your Bpay reference below, or via Eftpos

**The school office will be open Tuesday 25th January 2022 from 10am to 5.50pm
for your convenience.**

*BPay – your unique BPay reference is - **BPAY REFERENCE***

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



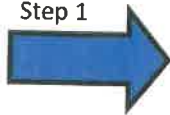
SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



Easy 2 step process

Step 1



BEFORE - DECEMBER 10th 2021

Log on to www.booklistsdps.com
enter **dsps6286** in the Guest area.
Select packs, enter full name of
student, add pack to cart,
proceed to checkout.

Step 2



AFTER - JANUARY 1st 2022

Make payment for voluntary
curriculum contributions payment
using *your unique BPay reference*