



Dear Parents, this agreement should be discussed with your child/ren. For younger children, it is acceptable for only the first section to be discussed. Please tick the points you have discussed with your child and return this document to school.

Drouin South Primary School Digital Technologies Acceptable Use Agreement for Students

When I use digital technology (computers, tablet computers, cameras) I agree to:

Section 1 – For all children

Please tick when

- be a safe and responsible user of digital technologies
- talk to a teacher if I feel uncomfortable or unsafe using digital technologies or if I see others participating in unsafe, inappropriate or hurtful online behaviour
- not reveal my password to other children
- not interfere with network security, the data of another user or attempt to log into the network with a user name or password that is not my own
- use the internet for educational purposes only
- not bring or download unauthorised apps or programs (including games) to the school or run them on school computers
- be respectful in the photos I take or video I capture and never use these as a tool for bullying.
- only take photos and record sound or video when it is part of an approved lesson
- seek permission from individuals involved before taking photos, recording sound or videoing them

Section 2 – For older children

- be an ethical user whenever and wherever I use digital technologies
- support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour)
- seek to understand the terms and conditions of websites and online communities and be aware that content I upload or post is my digital footprint
- protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images
- abide by copyright procedures when using content on websites (ask permission to use images, text, audio and video and cite references where necessary)
- think critically about other users' intellectual property and how I use content posted on the internet.
- protect the privacy of others and never post or forward private information about another person
- seek appropriate (written) permission from individuals involved before publishing or sending photos, recorded sound or video to anyone else or to any online space

This Acceptable Use Agreement also applies during school excursions, travelling to and from school, camps and extra-curricula activities such as sports days.

We acknowledge and agree to follow this agreement. We understand that access to the internet and digital technologies at school will be renegotiated if a breach of this agreement occurs.

(Student Name-Please Print)

(Year Level & Grade)

(Date)

Student Signature

Parent / Carer Signature

This document forms part of the school's eSmart Policy which can be viewed online. If you have any concerns about this agreement or ideas for making the agreement better please contact the school.

For further Support with online issues students can call Kids Helpline on 1800 55 1800.

Parents/carers call Parentline 132289 or visit <http://www.cybersmart.gov.au/report.aspx>

